

# ACADEMIC PROGRAM REVIEW COMMITTEE

Solano Community College

Minutes – Monday February 29, 2016

2:30-4:00pm Room 446

In Attendance: Amy Obegi, Lue Cobene, Joe Conrad, Vitalis Enemmuo, Ferdinanda Florence, Robert Gabriel, Tonmar Johnson, Pei-Lin Van't Hul

Approval of Agenda, 1<sup>st</sup> Joe, 2<sup>nd</sup> Robert (approved unanimously)

Approval of Minutes for 2-8-16, 1<sup>st</sup> Joe, 2<sup>nd</sup> Lue (approved unanimously)

## Action Items:

1. Motion made by Joe Conrad, 2<sup>nd</sup> by Lue Cobene "Pre-Allied Health (Biology) has gone through the program review process and the report is ready to be published and passed on to the governing board" Approved unanimously

## Discussion/Information Items:

1. Status of programs under review: CIS feedback has been written, awaiting committee member's feedback and then the report will be passed on to discipline faculty. A meeting was set with Business faculty to discuss some changes to the self-study report. On 2/22/16 Academic Senate approved changes to the Program Review Template to include changes necessary for Baccalaureate programs and upper division coursework.
2. Lue Cobene, Ferdinanda Florence, Tonmar Johnson and Amy Obegi agreed to be part of a workgroup to decide how to review the program review process and template. Recommendations will be made to the committee as a whole and then eventually to the Academic Senate. The goal is to have any recommended changes made and approved Fall 2016 so the document is ready for the next round of training Spring 2017.
3. Assessment Committee Draft Calendar: In assessment committee a recommendation was made to create a calendar of the assessment schedule around the program review calendar. Committee members suggested making the assessment schedule more flexible by suggesting in years 3, 4, and 5 programs/schools are given the option of which order they would like to do two years of SLO assessments and one year of PLO assessment. These suggestions will be forwarded to the Assessment Committee (see attached).

4. Committee members were assigned to both the Social Science/Ethnic Studies and Biology Program Reviews. These self-studies will be reviewed at the next meeting on March 14<sup>th</sup>.
5. Goals for the semester: Committee members looked at the midterm goals and agreed that most are in process. It was suggested a rubric could be made for the abridged program reviews. It was also suggested we create a “problem list” to highlight our learning about areas of needed improvement.
  - a. Revisit database/Curricunet: It was suggested that we assess how Curricunet is working for the SLO assessment database before we consider program review on Curricunet. Many of the past difficulties with Curricunet were shared.

Faculty workgroups shared their feedback regarding the Nursing and Sports Medicine Program Reviews. Amy Obegi will compile the feedback and share it with the committee members before it is disseminated.

Upcoming Meetings:

March 14, 2016

April 11, 2016

April 25, 2016